**Leeds Health Ambassador Volunteer - Role Description**

**The Project:**

The Leeds Voices project is delivered by Voluntary Action Leeds (VAL) on behalf of NHS Leeds Clinical Commissioning Group (CCG). VAL works with the CCG to find out what patients and members of the public from across Leeds think about current and proposed health services.

This is on online and public facing role, you can be involved in either or both roles.

**The Role Involves:**

* Attending and supporting online events, such as focus groups
* Talking to members of the public, encouraging them to complete surveys
* Supporting people to complete surveys on a one-to-one basis
* Gathering views from people through a range of creative activities
* Encouraging people to complete an equality and diversity monitoring form
* Ensuring all surveys / data are kept secure
* Working alongside other Leeds Health Ambassadors, Voluntary Action Leeds staff and NHS staff
* Attending events to promote Voluntary Action Leeds and the Leeds Voices programme

**The Volunteer Specification - Skills We Are Looking For:**

* Good communication skills
* Good IT skills, including experience of Microsoft package, internet and social media platforms
* Ability to listen
* Friendly and approachable
* Honest and open
* Reliable and punctual
* Awareness of the importance of confidentiality
* Ability to talk about issues in a sensitive way
* Ability to work independently and as part of a team
* Ability to travel independently

Past experience would be great but isn’t essential as we’ll give you all the training you need. You just need to be a friendly person who is happy to get stuck in, is reliable and good at using your initiative.

The skills you develop will be very much up to you and how involved you want to be. We organise and are involved in lots of different events so there are opportunities to help run stalls, assist at focus groups and attend meetings as well as the one to one work with the public and attend online opportunities.

**Days & Hours of Work:**

We offer opportunities the whole year round and an event can last 1-2 hours. Events normally take place during the working week, Monday – Friday, 9.00am – 4.00pm.

**We Will Offer you:**

A dedicated Project Worker, a comprehensive induction and basic training and will endeavour to provide further training/support to volunteers, if necessary, to improve their ability to deliver the role.

Reasonable travel expenses will be reimbursed.

**For more information please email:** [**healthambassadors@val.org.uk**](mailto:healthambassadors@val.org.uk)

**Apply for the role here:** [**https://doinggoodleeds.org.uk/networks-forums/leeds-voices/leeds-health-ambassadors/**](https://doinggoodleeds.org.uk/networks-forums/leeds-voices/leeds-health-ambassadors/)