

COP26 Legacy Grants

Funding available

Grants of between £2,000 and £10,000 are available to support organisations in the North East, Tees Valley, Yorkshire and Hull areas to undertake carbon reduction activities. The total grant pot available is up to £72,000.

This grant cannot be used for ongoing running or core costs of an existing service. However, an appropriate contribution to project management costs core management costs can be included.

Copies of quotes or estimates should be provided for all costs. Ideally three separate quotes should be provided to support applications for large, single items of expenditure.

Please read the guidance below carefully. During open grant rounds we always receive a high number of applications that do not meet our grant guidance. We understand that your time is precious, so to ensure you do not waste time on an application that is not eligible for funding, we strongly recommend that you read the grant guidance and application form before deciding to apply. If you are in any doubt that your project would be eligible under the grant guidance, or you have queries then please do contact us for a discussion and we will do our best to help.

Please be aware that we will allow application forms to be completed using bullet points lists as long as all points are comprehensible and clear.

Purpose of the COP26 Legacy Grants

We want to help organisations in our area to undertake action on carbon reduction.

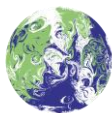
We are providing grants to community groups, businesses, charities, and other similar organisations that are keen to take action to address climate change. This funding opportunity aims to support a range of carbon-cutting projects that reduce energy use and resource waste in buildings, organisations, or communities. These might include installing energy efficient lighting in a building, buying community assets such as hot-boxes for food waste, or installing a communal electric car-charging point. However, your proposal must fit our eligibility criteria.

Eligibility criteria

Please read the following criteria below carefully before you apply. If you are unsure about your eligibility, please contact us for advice on your application.

1. Geographical area of benefit

The organisation and the activity funded must be based in the North East and Yorkshire Hub geography, and only be for people from our area of benefit. This



area of benefit is the Tees Valley, North East, York and North Yorkshire, Hull, East Yorkshire, South Yorkshire and West Yorkshire.

2. Types and size of organisation

We can support the following types of organisation:

- Community Groups
- SME businesses (up to 249 FTE employees)
- Registered charities or Charitable Incorporated Organisations (registered with the Charity Commission)
- Town and Parish Councils
- Schools and colleges
- Sole Traders

Applicant organisations must have a legal personality that enables them to enter into a contract and a bank account in the organisation's name. Organisations should be able to demonstrate that they are managed in a robust and compliant manner with ongoing financial stability. As part of your application form, you will be expected to complete a Sub-Threshold Subsidy Declaration Form.

Funding is available to organisations who have received financial support from the North East and Yorkshire Energy Hub before, and an application to this grant round will not render your organisation ineligible for future grant rounds. Indeed, the North East and Yorkshire Energy Hub is keen to develop ongoing relationships with communities and organisations that are taking positive action on climate change. But please note, our funding of a feasibility study, or any other project, at this stage does not constitute a commitment on behalf of the North East and Yorkshire Energy Hub to fund any further work.

3. Eligible Activity and costs

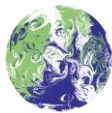
- Plant and machinery
- Equipment
- Refurbishment, alterations and building works associated with the insulation, retrofitting and energy efficiency improvement of premises
- ICT – including specialist software and website development

Assets must be purchased from third parties under market conditions and can include pre-owned.

Items obtained under a financial lease arrangement are eligible as long as the lease contains an obligation to purchase the asset at the end of the term of the lease.

The above is not exhaustive. If in doubt, please contact us to discuss your idea.

4. What we will not fund



We are not able to fund the following organisations and activity:

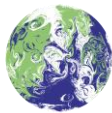
- Individuals, families or informal social groups
- Businesses in difficulty
- General core operational or ongoing running costs such as working capital, rental payments, overheads, consumables, salaries, recruitment and essential maintenance.
- Retrospective activity (undertaken before submission of this application).
- Projects which are funded by another organisation. For example, the National Lottery Community Fund is also funding projects to tackle climate change and, although you may apply to both, you must only accept one grant. If, having applied to the Hub, you find that you have been successful with an alternative bid for the same project, please contact us as soon as possible.
- School and college curriculum delivery or trips.
- VAT (*if the organisation is able to claim VAT back through HMRC (which small businesses can) then the claim cannot include payments including VAT – if they are unable to claim VAT back through HMRC then they can claim for payments which include VAT – but if they find at a later date they are able to claim it back – then they have to return those funds.*)
- Feasibility studies or audits
- Motor transport/vehicles
- Costs associated with marketing, promotion and sales (including signage and branding)
- General IT software such as Microsoft Office packages and renewal of software licenses

Types of activity we will consider

We have provided some **examples** of the type of projects that could be funded, but this is for guidance only. We would encourage you to consider local needs and opportunities, and to explore proven or creative solutions. We are looking forward to reading about a wide range of ideas and projects.

Mitigation

- Energy efficiency projects for buildings. Opportunities for decarbonising schools, through energy efficiency or renewables options will be considered.
- Community Renewable Energy Schemes.
- Transport. For example, installing Electric Vehicle charging points or purchasing shared electric bikes or projects that reduce the reliance on car travel locally. Ongoing running costs for transport are not eligible.
- Incorporating a climate change element into another project. For example, the additional costs of a green roof on a building. Please make it clear in your application what the additional costs and benefits are, and do not apply if the costs are covered by your original project funding.
- Repurposing waste. They say one man's trash is another's treasure so, for example, a project may make creative use of things that usually go to landfill, or collecting certain types of waste in significant enough quantities to recycle (e.g. pet-food pouches) or compostable material.



- Water stewardship. For example, water saving devices for community facilities or installation of vegetated swales to collect and clean surface water runoff before it goes into drains.
- Reducing, Re-using and Recycling. For example, you may want to reduce single use plastic waste in your organisation, work towards becoming a carbon neutral organisation, reduce carbon or energy consumption in your organisation, or start a new share or repair scheme.
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Adaptation to consequences of climate change

- Events or resources to raise awareness and promote sustainable actions.

Links to COP26 core themes

Your project needs to demonstrate tangible outputs leading to carbon reduction. In addition your project **MUST** show clear links to at least one of the following COP26 themes:

- **Energy (renewable energy schemes, energy efficiency measures)**
- **Science and Innovation (solutions to meet climate goals, new climate action ideology)**
- **Youth and Public Empowerment (reducing, reusing, and recycling, repurposing waste, communal assets)**

Match Funding

Funding representing 100% total eligible project costs will only be awarded in exceptional cases. There is an expectation that projects will include some match funding and that grant funding will be used to meet an identified funding gap.

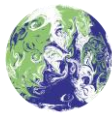
Match funding should ideally be monetary, although in-kind funding may be considered – particularly for community groups. Applications demonstrating the securing of match funding may be scored more highly during the evaluation as representing greater value for money.

The following sources **cannot** be used as match funding:

- Other central government funding, which your organisation might have received to deliver works outside of the COP26 Domestic Campaign such as funding for the HUBs or RCEF.
- Sponsorship received from partnering businesses that have not set net zero commitments by 2050 or earlier and don't have a credible short term action plan to achieve this (e.g. [Science Based Targets](#)). If a sponsoring company is a member of the [Race to Zero](#), it will have fulfilled the other criteria and will be qualified to sponsor the COP26 Domestic Campaign. Please note that this does not apply to businesses matching with their own company funds. Please



HM Government



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north east & yorkshire
ENERGY HUB

note that this does not apply to applicant businesses using their own funds as match.

Case Study Requirement

If your application is successful, the North East and Yorkshire Energy Hub will require you to provide a detailed case study on your project, by the end of March 2023, describing how the funds were used and the impact they had. A template for this case study will be provided.

This case study will help the Hub to assess the successes from the grant round, showcase the carbon reduction work in the region, and compile lessons 'learnt' which can be used to benefit future projects.

Evidence needed to support your application

During the application process, we will not ask you for evidence of you proposed costs e.g, quotes. However, the application form does ask for some detail as to what your proposed figures are based on, for example, if you have already requested quotes for the project and have an idea of how much it will cost, or if you have done similar projects in the past so have experience in the funding required for the works. Please be aware, you will be responsible for any costs should items/services be more expensive than anticipated.

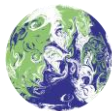
If your application is successful, our Claims and Monitoring team would then ask you to provide evidence to reflect the funding you have requested. This is usually done by requesting a detailed breakdown of your costs and the quotes to support this.

Upon claiming for your funds, you will be asked for invoices/receipts to evidence your actual spend, any match-funding you have sourced (details of match-funding on next page), and evidence of the outcomes of your project (including the case study requirement detailed on the next page). You will also be required to complete a claim form and provide bank statements which clearly show the funds exiting your account. Support is available from the Claims team when you reach this stage.

How grant applications will be evaluated

Eligible applications will be evaluated by a panel convened from the North East and Yorkshires Energy Hub team Managers against the criteria below. The North East and Yorkshire Energy Hub will aim to achieve a balance and diversity of projects across the area. The Hub's decision is final, and we are not obliged to enter into correspondence with regard to this decision.

We expect this funding to be popular and over-subscribed so if your application is not successful, we understand that you will be disappointed, but we will be happy to offer feedback which can be used for future applications, if requested.



Impact	<p>How wide is the projects proposed reach? How will maximum reach be achieved?</p> <p>How much evidence is there that this project is likely to make an impact on carbon targets?</p> <p>How well does the application identify appropriate measures of success?</p>
COP26 Themes	<p>How well does the project mirror one of the COP26 themes?</p> <ul style="list-style-type: none"> • Energy • Nature • Youth and Public Empowerment
Value for money	<p>How well justified is the sum proposed?</p> <p>Is it good value for money?</p> <p>Is there evidence of any match funding or resources from elsewhere?</p>
Ongoing or wider benefits	<p>Will the project have lasting benefits and outcomes?</p> <p>Will there be learning from this project?</p> <p>Will the project raise awareness or get publicity for the issues it addresses and/or for sustainability and emissions issues in general?</p>

Timescales

All bids must be received by **11th February 2022**. Organisations will be notified if they have been successful no later than **25th February 2022**. Funds must be spent by end of March 2023.

Support

If you need advice as to whether your project is eligible or support to write an application, then please get in touch with the North East and Yorkshire Energy Hub by emailing **enquiries@neyenergyhub.com**.

Good luck with your application.